## Response to COVID-19 The Red Bench Women's Workshop Corporation



The Red Bench is fully committed to the safety of our community. In response to COVID-19, we have made the following adjustments until further notice:

All in-person use of The Red Bench's workspace shall be adjusted:

- No more than **7** individuals are permitted in the shop at a time.
- All individuals (members and visitors) must present valid proof of vaccination
  OR proof of negative antigen or PCR test result and valid photo ID upon
  entering the shop as per the Government of Alberta's <u>Restriction Exemption</u>
  <u>Program</u>.
- All individuals must be wearing a mask or face covering that adequately covers their nose, mouth, and chin at all times.
- Physical distancing of 3 meters (6 feet) is expected and encouraged.

All surfaces will be cleaned and disinfected regularly, especially following use of equipment.

- Disinfecting wipes will be available at every workstation.
- Hand sanitizer will be readily available at every workstation and upon entry to the shop.

Until further notice, members are not permitted to bring their own tools to the shop. This allows us to maintain cleanliness and minimize exposure to COVID-19.

• Tools and equipment will be readily available.

Date created: 11/23/2020 Date revised: 01/03/2022 To control traffic in the shop, members will be asked to pre-book time slots before arriving using a Google Sheet.

- Please only arrive at the shop for your booked time.
- The Google Sheet will be used to mitigate potential exposure to COVID-19

All members will be expected to follow all Government of Alberta rules and regulations. If you are feeling unwell, do not enter the shop.

If you feel you were exposed to COVID-19 and pose a risk to the other members, please let Jolene and Mackenzi know via email at hi@theredbench.ca! We will be sure to move forward with any disclosure discreetly and respectfully. Thank you for your cooperation.

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